



Dear Supplier,

Thank you for your interest in supplying quality goods or services to Detroit Public Schools Community District ("DPSCD"). Our sourcing process is built on integrity, innovation, quality, service, and overall value to our ultimate customer, each student in the classroom.

DemandStar and SIGMA are the platforms that Procurement uses to request proposals and/or competitive bids. DemandStar and SIGMA can be accessed at www.demandstar.com and, <https://sigma.michigan.gov/webapp/PRDVSS2X1/AltSelfService> respectively.

The District utilizes a competitive bidding process for selection of goods and services. All potential suppliers should register with DemandStar and SIGMA to review and/or obtain information about DPSCD's sourcing needs at no cost to you. If you register at these sites, when a need arises for the good or service that your company provides, you can be notified through the bidding website. If you see a competitive request for proposals posted that matches your company, I encourage you to apply and submit a viable proposal. The proposal must contain details on your program, as well as measurable deliverables, and show student improvement, if applicable. Your proposal will be evaluated by a team of District members. If you are selected, you will be notified and provided a contract and purchase order.

As a Supplier, you should be aware of DPSCD's policy regarding supplying goods and services to DPSCD. Procurement is the only department authorized to procure good or services and execute contracts and/or purchase orders for goods and services for Detroit Public Schools Community District. No good or service should be provided to the District without a valid purchase order.

Again, thank you for your interest.

A handwritten signature in black ink, appearing to read "Sabrina Gujral".

Sabrina Gujral
Executive Director
Procurement

Students Rise. We all Rise